



# **COURSE and ASSESSMENT ALLOCATION**

**Level 1 & 2**

**Version v1**

**December 2024**



# NZMGA Course and Assessment Allocation

Participant allocation on all courses and assessments needs to factor in many aspects of an application.

When an applicant applies to the NZMGA, it is for a Pathway – IFMGA, Ski, Climb, ATG, HIG. Applications will be reviewed once all required documentation has been received, this includes the Log with relevant pre-requisites for each Pathway as per our website. Logs are reviewed by our Training Officer to ensure they meet or exceed, preferably, these pre-requisites. Once the Log is approved and all other documentation is in order, an Application is approved and the Applicant's name is registered on that Pathway.

The Application close date is, generally, 3 months prior to the Assessment date of that Pathway, Ski is 3 months prior to the Technical Ski Exam date.

Places on courses and assessments are purely based on when a complete and approved Application is received, not by content of the application or log. Each application received is registered chronologically in our system and allocations are based on this. We encourage all Applicants to get their complete applications in as early as possible based on this chronological allocation process.

## LEVEL 1

A place on a course/assessment is considered in sequence of the relevant pre-courses.

For example, for the Ski Pathway, an applicant requires:

- A Positive Recommendation from Snow and Ice Guides (SIG), BEFORE being eligible to go on the Candidate list for the Technical Ski Exam (TSE).
- A Pass from TSE and Positive Recommendation from SGT, BEFORE being eligible to go on the Candidate list for the Ski assessment.
  - If a Candidate does not receive the relevant Pass or Positive Recommendation the first time, they must show competency in the area of deferment before being able to attend the Assessment.
- Likewise, for Climb and ATG Pathway (in order of courses: Climb – SIG, TRE, RGT, Climb | ATG – SIG, ATG)
- Hard Ice Guides (HIG) – Level 1 HIG is an in-house training scheme with an NZMGA approved employer. Applicants to the HIG Pathway must provide relevant documentation and certifications as per our website and places on a HIG assessment are allocated to complete and approved applications in chronological order.

An application to a Pathway, does not automatically confirm a place on the next course in the sequence.

Following the Application close date, the decision to run a course/assessment is made. This is based on a number of factors, including Applicant numbers (there is a minimum number required) and Assessor/Trainer confirmation. Confirmed places on all courses/assessments is made as soon as practicably possible after the application close date.

## LEVEL 2

Once all required documentation has been received (eg. relevant Log, updated certificates etc), the Log has been approved by our Training Officer and remaining pre-requisites are confirmed by the Administration Officer, an application is registered chronologically in our system. An approved application does not instantly confirm a place on the next assessment. All applications (Level 1 and 2) are listed in chronological order. There are no priority places held.

Following the Application close date, the decision to run a course/assessment is made. This is based on a number of factors, including Applicant numbers (there is a minimum number required) and Assessor/Trainer confirmation. Confirmed places on all courses/assessments is made as soon as practicably possible after the application close date.